

GENERAL INSTRUCTIONS FOR FORM CCA – 102

C of C 120-102 11/2024

WHO MUST FILE – Employers doing business within any CCA community with one or more employees must file and pay employment tax as defined in ORC 718.

If you temporarily discontinue paying wages, you must nevertheless file a return with CCA. If you no longer expect to pay wages subject to the tax reportable on this form, you must file a 'FINAL RETURN' with explanation shown below. After you have once filed a return, a preprinted Form CCA-102 will be mailed to you. Blank forms can also be downloaded at www.ccatax.ci.cleveland.oh.us. Remit timely and complete all necessary information in order to avoid penalty.

WHAT INCOME IS TAXABLE – Qualifying wages as defined in ORC Section 718. (Typically, FICA/Medicare wages are reportable in Box 5 of Federal Form W-2 with two possible additions for stock options and sub pay.)

PENALTY & INTEREST – The law provides penalties for late filing of a return and payments thereof. Penalties also are imposed by law for failure to pay, for making false or fraudulent returns or for submitting bad checks. Each return filed and/or paid past the due date may incur a 50% penalty. Interest on the unpaid balance may accrue monthly using the interest prescribed in ORC 718. See community ordinances for variances.

ALLOCATION OF RESIDENCE TAXES WITHHELD

Municipality	Code	Tax Withheld	Municipality	Code	Tax Withheld	Municipality	Code	Tax Withheld
Burton	176		Mentor-on-the-Lake	495		Phillipsburg	659	
Clayton	199		Montpelier	517		Pittsburg	661	
Cleveland	200		Munroe Falls	533		Riverside	680	
Dalton	252		New Carlisle	534		Rock Creek	698	
Edon	275		New Madison	538		Russells Point	703	
Elida	276		New Miami	539		Seville	722	
Geneva-on-the-Lake	347		New Paris	541		Shreve	755	
Germantown	348		North Baltimore	548		Somerset	762	
Grand Rapids	356		North Randall	560		South Russell	772	
Grand River	357		Village of Oakwood	585		Union	797	
Highland Hills	371		Obetz	587		West Milton	835	
Linndale	420		Orwell	605				
Marble Cliff	459		Paulding	640				
Total Residence Tax ▶								

Final Return

If this is the last withholding report to be filed with CCA – Please circle and enter the date of change.

1. No longer conducts Business in a CCA community – enter new address and date of change below.

2. No longer withholding residence tax for CCA community.

3. No longer has employees but still conducts Business in a CCA community

4. Merged – New Federal ID#

5. Liquidated

6. Other

EXPLANATION OF ADJUSTMENT – Amount \$ _____

Adjustment for period end _____

Reason _____

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Municipality	Code	Tax Withheld	Municipality	Code	Tax Withheld	Municipality	Code	Tax Withheld
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6. Other

NAME _____

ADDRESS _____

DATE OF CHANGE _____

If Name or Address is not correct as shown, show changes above.

EXPLANATION OF ADJUSTMENT – Amount \$ _____

Adjustment for period end _____

Reason _____